

**Adopt Med 102.08, previously effective 4/12/11 (Document #9900) expired 4/12/2019, to read as follows:**

Med 102.08 “Medical Review Subcommittee (MRSC)” means the medical review subcommittee of the board as described in RSA 329:17, V-a.

**Adopt Med 104.01, previously effective 4/12/11 (Document #9900) expired 4/12/2019, to read as follows:**

Med 104.01 Access to Public Records.

(a) To ensure public access to the official records of the board, the board shall maintain an office in which all public records shall be open for inspection during regular state working hours. Members of the public may request in writing, to inspect public records in person or by obtaining a photocopy of such records.

(b) Requests for copies of public records should be addressed to the board's administrator at the following address:

Board of Medicine  
c/o Office of Professional Licensure and Certification  
7 Eagle Square  
Concord, New Hampshire 03301

(c) Minutes of all board and committee meetings shall be taken and shall be available for inspection during the board's regular business hours within 144 hours of the date of the meeting or vote in questions, unless the 72-hour availability requirements of RSA 91-A:3, III is applicable.

(d) Board records which contain both public and confidential information shall be provided with the confidential information deleted.

(e) Final orders in disciplinary matters shall be retained indefinitely.

**Adopt Med 105.03, previously effective 4/12/11 (Document #9900) expired 4/12/2019, to read as follows:**

Med 105.03 Board Decisions.

(a) Draft decisions shall not be binding upon the board. Changes in the form or the substance of a draft decision shall be made as often as necessary to produce a final document which satisfactorily sets forth the final result the board intends to reach.

(b) A majority of the board shall take action when an emergency meeting is required by an imminent peril to the public health or safety or when the physical presence of a quorum is not reasonably practical for immediate board action pursuant to RSA 329:7, III, by telephone poll or written ballot provided that such action is ratified at a subsequent meeting of the board. The minutes and the procedures for emergency meetings shall comply with RSA 91-A:2.

(c) The board's final decision shall be issued only after the necessary majority has voted on the final document.

(d) A board member who was absent from the meeting at which a draft decision was reached shall be eligible to vote on the final decision prepared in accordance with the board's direction if the member is not otherwise recused from the matter in question.

**APPENDIX I**

<b>RULE</b>	<b>STATUTE</b>
Med 102.08	RSA 541-A:16, I(a)
Med 104.01	RSA 541-A:16, I(a)
Med 105.03	RSA 541-A:16, I(a)